



**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS REGULAR MEETING  
COURTHOUSE ANNEX, COMMISSION MEETING ROOM**

**JUNE 15, 2021**

**9:00 AM**

**AGENDA**

*The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. **Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.***

**Meeting Information**

*Effective May 4, 2021, the general public will be allowed in the commission meeting room for regular meetings. The Board of County Commissioners encourages the public to continue the use of the livestream link or Zoom. Those wanting to view the meeting can use the livestream link (<https://facebook.com/forgottencoasttv/>) or go to Forgotten Coast TV's Facebook Page. You do not need a Facebook account to view Facebook live. The livestream feed will promptly start 5 minutes before the meeting commences. Those wanting to participate virtually during the meeting should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 option 3 or 2 for assistance.*

*To join Zoom via computer, use the link (<https://zoom.us/j/95711037977>) on the meeting date and time. If you do not have speakers or a microphone on your computer or prefer to call, you can dial in for audio. Call (301) 715-8592 or (312) 626- 6799 or (929) 205-6099 and enter ID number (957 1103 7977#). All attendees are muted by default.*

***If you would like to speak during the meeting in-person or via Zoom, you are required to complete the virtual speaker card (<https://www.franklincountyflorida.com/virtual-speaker-card/>). This card must be submitted to the County Commission Administrative Office prior to the start of the meeting in order for you to speak during the meeting.***

*During "Public Comments" you may comment on a non-agenda item or a non-action item for up to 3-minutes when recognized by the Chairman.*

*You may also address the Commission on an agenda action item for one minute (which may change based on the number of speakers waiting to comment) during the meeting after a motion has been seconded and you are recognized by the Chairman.*

*Once recognized by the Chairman, if you are on Zoom with a computer or smart device select the 'raise hand' icon. If you have dialed in to the meeting by phone press \*9 to raise your hand, then \*6 to unmute.*

*Public engagement is important to us and use of Zoom for public participation is still a new process. We appreciate your understanding.*

**Call to Order**

**Prayer and Pledge**

**Approval of Minutes**

A. June 1, 2021, Regular Meeting

**Payment of County Bills**

**Awards and Recognitions**

B. Mr. Danny Collins of DUKE Energy will be presented with a Resolution of Appreciation

**Public Comments**

*This is an opportunity for the public to comment on a non-agenda or non-action agenda item. When you are recognized to be heard by the Chairman, please adhere to the 3-minute time limit.*

**Clerk of Courts – Michele Maxwell – Report**

**Department Directors Report**

**Superintendent of Roads and Bridges – Howard Nabors**

C. Report

**Informational Items**

1. Detail of Work Performed and Material Hauled by District

**Solid Waste Director – Fonda Davis**

D. Report

**FOR BOARD ACTION**

Equal Shot request for funding (Proposal attached)

**FOR BOARD INFORMATION**

Right-of-Way Debris Pickup/Recycle Material Hauled

May 26, 2021-June 8, 2021

*~RIGHT-OF-WAY DEBRIS PICKUP~*

Apalachicola 17.76 TONS-----Eastpoint 28.89 TONS----- St George Island 112.78 TONS -  
-----Carrabelle 40.81 TONS----- Lanark 12.38TONS -----Alligator Point 0- TONS

*~CARDBOARD RECYCLE MATERIAL HAULED~*

Apalachicola 12.24 TONS----- Eastpoint 18.38 TONS----- St George Island 8.57 TONS ---  
-----Carrabelle -0- TONS----- Lanark -0-TONS -----Alligator Point 0- TONS

*~PLASTIC, PAPER, & ALUMINUM RECEIVED~*

.82 TONS

**REQUESTED ACTION: NONE**

**Emergency Management Director – Pam Brownell**

E. Report

**Action Items:**

NONE

**Informational Items:**

1. EOC Staff hosted the Fuel Strategy Meeting with the County Departments, City of Apalachicola, City of Carrabelle, Franklin County Schools, and DOH on 6/9/21.
2. EOC assisted DOH with COVID Signs for immunization clinics held in Carrabelle and Eastpoint 6/12/21 and 6/13/21.
3. Members of Certs hosted a booth at the River Front Festival in Carrabelle on 6/12/21.
4. EOC Staff will be hosting a CERT Basic Training class on 6/19/21 9:00AM-1:00PM, 6/20/21 1:00 PM-5:00PM, 6/26/21 9:00AM-1:00PM, 6/27/21 1:00 PM-5:00PM.
5. EOC Staff continues to monitor the stages of the HLMP (Hurricane Loss Mitigation Program) Grant. The HLMP grant has allowed us to mitigate numerous homes throughout Franklin County over the past 5 years.
6. EOC Staff are working diligently with DOH Staff regarding the COVID-19 virus. This includes hosting meetings with representatives from DOH, Sheriff's Department & Weems, EMS, Conference Calls, pushing out messaging from DOH on Facebook and our EOC Website.

### **Extension Office Director – Erik Lovestrand**

#### F. Report

##### **Action Items**

None

##### **Informational Items**

General Extension Activities:

- During this period, Extension staff assisted citizens on topics related to ID and control of garden pests, interpretation of soil sample reports, coastal dune native plants, pond vegetation ID, and more.
- Extension Director participated in the bi-weekly RCSC/ACF Caucus conference call and two Extension webinars on control of invasive woody vines and invasive skunkvine.

Sea Grant Extension Activities:

- Extension Director participated in National Aquaculture Extension conference via Zoom.
- Franklin County Scallop Sitter volunteers picked up their 50 scallops, predator-exclusion cages and other gear, to deploy bay scallops in St. George Sound up through the spawning season this fall. This is a cooperative project with FWC to improve scallop spawning potential and supplement wild populations.

4-H Youth Development:

- Local Making Strides 4-H club participated in the Carrabelle Riverfront Festival as an outreach event.

Family and Consumer Sciences:

- FNP staff continues to provide nutrition and healthy eating programming in local schools. Current program is titled "Soccer for Success". All participants receive a free soccer ball at the end of the classes.

Home Horticulture Activities:

- Two Master Gardener classes were provided at the Extension office during this period.
- Franklin County Master Gardeners also participated in the Carrabelle Riverfront Festival.

### **Interim Airport Manager – Ted Mosteller – Report**

G. Report

Good Morning Commissioners,

Reporting from the airport:

After being out of the loop--I'm working feverishly to get up to speed on current events, projects and needs at the airport—contacting and meeting with those concerned.—engineers, FBO etc. In the meantime----

The Runway 6/24 lighting project is well underway and I'm expecting information from engineering, if there are sufficient funds remaining for a change order to add PAPA lights to the project. **This is my recommendation—if there are indeed excess funds available from the grant—request permission to proceed.** The materials will need to be ordered in time to keep the crew on the job.

Since we are into Hurricane season already, the emergency Generator for the runway and ramp lights is somewhat a priority. It has been out of service and has not been serviced since Hurricane Michael—when it ran for almost a week before commercial power was restored. Since Ring Power quoted some \$7,000 to retrofit/repair the control system—after the hurricane, I have been able to manually manipulate cranking it, until the battery completely died at the first of the year. Problems include the electronic control board and control sensors (which I was able to patch or bypass) and the injector pump (some \$2,000) (Ring Power estimates total repairs up to \$10,000).

Until a final decision is made on replacement—I **request permission to replace the battery.** (NAPA--soon to be Carquest; quotes \$144.49). Also the generator appears to be out/low of fuel—or a fuel filter restriction—because of lack of servicing and the old fuel. **I have requested Howard deliver fuel at his convenience.**

Another priority concern is the West Ramp storm sewer system—which was re-built in 2008. In particular, a sink hole has opened up on the edge of the ramp—caused by leakage of the system. There is a drainage project coming up in July, which will address this and other drainage issues, however in the meantime. I would like to address this as an emergency safety issue before some one falls into or drives a vehicle or airplane into the sinkhole; and **request Howard send a dump truck of fill dirt.**

Reporting from the FBO:

Centric will give an update (Tara for a report.)

As requested I have made contacts concerning a future Airport Manager—but am not in a position at this time to report on this issue.

Respectfully,

Ted Mosteller

**Board of Adjustment – Cortni Bankston – Report**

- H. Consideration of a request for a variance to construct a single-family dwelling and stairs/covered porch 4.4 feet into the 25-foot front setback, an open deck 10 feet into the rear 50-foot wetlands setback. Property described as 689 Longwood Court, Lot 43 Whispering Pines Sub Phases 3 & 4, Eastpoint, Franklin County, Florida. Request submitted by Southeastern Consulting Engineers, Inc, agent for Tiffany Boone, applicant. **Advisory Board Recommended Approval.**

**BOARD ACTION: Approve, Table, or Deny**

- I. Consideration of a request for a variance to construct a HVAC Platform deck and stairs 48 inches into the 10 foot side setback. Property described as 114 Connecticut Street, Unit 1 Block J Lot 13, Lanark Village, Franklin County, Florida (House permit # 30078). Request submitted by Dale Crowson, agent for Martha K. Swaggerty, applicant. **Advisory Board Recommended Approval.**

**BOARD ACTION: Approve, Table, or Deny**

### **Planning and Zoning – Cortni Bankston – Report**

#### **Critical Shoreline Applications**

- J. Consideration of a request to modify an existing dock by adding a 4' x 18' finger pier and a 12' x 20' covered boatlift on property described as Lot 4, Block 76, Unit 5, 363 Cook Street, St. George Island, Franklin County, Florida. State and Federal Permits have been received. Request submitted by Better Built Docks, agent for James Slack, applicant. (Application Originally approved 12/10/2019) **P&Z Board Recommended Approval.**

**BOARD ACTION: Approve, Table, or Deny**

- K. Consideration of a request to construct a 6'x20' Floating Dock with a 3'x16' Wood Ramp, a 4'x30' Catwalk, a 16'x32' Boatlift and Cover, a repair of an existing 6'x10' Dock, and replacement of an existing 8'x24' Terminus on property located at 546 River Road, Carrabelle, Franklin County, Florida. Applicant would be contingent upon State and Federal permits. Request submitted by Larry Joe Coson, Agent for William & Anita Shuey, Applicants. **P&Z Board Recommended Approval Contingent Upon State & Federal Permits.**

**BOARD ACTION: Approve, Table, or Deny**

- L. Consideration of a request to modify an existing dock by adding a 12' x 33' Covered Boat Lift on property located at 2218 Highway 98 East, Lanark Beach, Franklin County, Florida. Applicant has exemption from State and Federal Permits. Request submitted by Todd Barlow, Applicant. **P&Z Board Recommended Approval.**

**BOARD ACTION: Approve, Table, or Deny**

#### **Commercial Site Plan Applications**

- M. Consideration of a request for Commercial Site Plan Review of a RV & Boat Storage Facility on a 4.02 Acre parcel at 50 North Bayshore Drive, Eastpoint, Franklin County Florida. Request submitted by Abel Raouf Arafa, agent for Render & Pam Ward, applicants. **P&Z Board Recommended Approval.**

**BOARD ACTION: Approve, Table, or Deny**

- N. Consideration of a request for Commercial Site Plan Review of a 49.11 5/8 x 51.11 5/8 Firetruck Garage on a 0.344 acre parcel located at 37 Tom Roberts Road, Alligator Point, Franklin County, Florida. Request submitted by Paul Parker, Agent for The Alligator Point Volunteer Fire Department, applicant. **P&Z Board Recommended Approval.**

**BOARD ACTION: Approve, Table, or Deny**

#### **Re-Zoning & Land Use Change Applications**

- O. Consideration of a request for a Public Hearing to re-zone a 2.01 Acre parcel lying in Section 12, Township 7 South, Range 4 West, located at 2332 Highway 98 East, Lanark, Franklin County, Florida, from C-4 Mixed use Residential to R-1A Single Family Residential Subdivision District. Request submitted by Melinda Carroll & Vicki Williams, applicants. **P&Z Board Recommended Approval for Public Hearing.**

**BOARD ACTION: Approve, Table, or Deny**

- P. **\*\*\*The applicant has asked the Board of County Commissioners to withdraw this request at this time.**

Consideration of a request for a Public Hearing to re-zone a 5.2 acre parcel lying in Section 36, Township 8 South, Range 7 West, located at 11 South Bay Shore Drive, Eastpoint, Franklin County, Florida from R-1 Single Family Residential District to C-3 Commercial Recreation District. Request submitted by Jana Poirier, Agent for Thoe Sereebutra, applicant. **P&Z Board Recommended Denial for Public Hearing.**

**BOARD ACTION: Approve, Table, or Deny**

- Q. Consideration of a request for Public Hearing to re-zone a 1.23 Acre parcel lying in Section 12, Township 7 South, Range 4 West, located at 2390 Oak Street. Lanark Villiage, Franklin County, Florida, from C-2 Commercial Business District to C-4 Mixed Use Residential. Request submitted by Charles and Elizabeth Shultz, applicants. **P&Z Board Recommended Approval for Public Hearing.**

**BOARD ACTION: Approve, Table, or Deny**

### **Public Hearings 10:35 a.m. (ET)**

- R. 10:35 a.m. (ET) or thereafter: AN ORDINANCE REZONING 0.129 ACRES OF LAND IN SECTION 31, TOWNSHIP 8 SOUTH, RANGE 6 WEST, FROM C-1 COMMERCIAL FISHING DISTRICT TO C-4 COMMERCIAL RECREATION DISTRICT.
- S. 10:40 a.m. (ET) or soon thereafter: AN ORDINANCE AMENDING THE FRANKLIN COUNTY COMPREHENSIVE PLAN TO CHANGE THE PERMITTED USE OF A 1.37 ACRE PARCEL OF LAND IN SECTION 25, TOWNSHIP 7 SOUTH, RANGE 5 WEST, FROM RESIDENTIAL TO COMMERCIAL.
- T. 10:45 a.m. (ET) or soon thereafter: AN ORDINANCE REZONING 1.37 ACRES OF LAND IN SECTION 25, TOWNSHIP 7 SOUTH, RANGE 5 WEST, FROM R-4 SINGLE FAMILY HOME INDUSTRY DISTRICT TO C-4 MIXED USE RESIDENTIAL DISTRICT.

### **Fiscal Manager/Grants Coordinator – Erin Griffith – Report**

- U. Report

*\*\*\*This report contains items added after the agenda deadline. The Chairman will allow public comments without the completion of a speaker card on any of the action items at the start of the report presentation.*

#### **Action Items**

1. BOARD ACTION: Approval to advertise for construction Timber Island Road Project

The bid solicitation for the construction portion of the Timber Island Road Resurfacing Project was ready to go in between commission meetings and to expedite the project, the Planning Department proceeded with the placement of the ad in the local and regional newspapers. Construction will consist of approximately 0.90 miles of widening and resurfacing, striping, signs, and grassing along Timber Island Road. The bids are due to the Clerk's Office by 4:00 p.m. on July 19th and will be read aloud at the commission meeting on July 20th.

**Board action to grant retroactive approval for the Planning Department to advertise for construction bids for the Timber Island Road Resurfacing Project.**

2. BOARD ACTION: Accept ranking of firms for CEI Timber Island Road Project

At your last meeting, the proposals were opened and released to the ranking committee for the CEI for the Timber Island Road Project. The committee has ranked Southeastern Consulting Engineers as the top firm.

**Board action to authorize the Planning Department to proceed with negotiations with Southeastern Consulting Engineers.**

3.BOARD ACTION: Acceptance of FAA Airport Coronavirus Response Grant

As reported at your regular meeting on May 18th, the county applied for a second installment of Coronavirus Relief Funding for the Apalachicola Regional Airport. The FAA is providing the funds to help offset declines in aviation revenues arising from diminished airport operations and activities as a result of the COVID-19 public health emergency. The funds provided can only be used for purposes directly related to the airport and can include the reimbursement of an airport's operational and maintenance expenses. The county was notified yesterday of the grant award for \$9,000.

**Board action to authorize the chairman's signature on the grant acceptance form contingent upon review by County Attorney Michael Shuler.**

4.BOARD ACTION: Notice of Program Closeout – 1st CARES Act Program Allocation

Franklin County received \$2,115,719 in CARES funding based upon the documented cost of public safety personnel during the pandemic. These funds provided aid to other governmental agencies (transfers to the Cities of Apalachicola and Carrabelle), grants to local businesses, assistance to local food pantries, provided for operational expenditures relative to Coronavirus response including disinfectants, barriers, large scale software and computer upgrades, kiosks, message boards and digital scanners, funded the new computer animated dispatch system for the Sheriff's Department and funded the fortification and protection of the landfill transfer station pad. There is still one pending COVID remediation request for an estimated \$62,558 in antibacterial and antimicrobial surfacing of the county jail of which will be advertised for bid sometime this month. The CARES cost tracking workbook is attached. The Notice of Program Closeout simply attests that Franklin County acknowledges that the 1st round of CARES funding is complete and fully-documented.

**Board action to authorize the chairman's signature on the Notice of Program Closeout.**

5.BOARD ACTION: Sheriff's E911 Grants

E911 Coordinator Renee Brannan will be available by phone to answer any questions in regards to the following two grants.

a. Regional NG-9-1-1 Grant Agreement and Vendor Contract

At the April 20th meeting, the Board approved the Region 1 GIS Mapping Grant (NG-911) application and regional MOU. This five-year grant will interface mapping data within the region and will leverage technology to enhance response time, provide additional mapping detail and services to process incoming 911 calls. The time-sensitive grant agreement for this project was sent to the E911 Coordinator Renee Brannan and signed by the Chairman on June 3rd. Approval is also requested for the attached sole-source provider Datamark's contract for the regional project.

**Board action to approve the chairman's signature on the grant agreement for the Regional NG-911 Grant Program and the Datamark contract.**

b.RapidDeploy E911 Software-as-a-Service (SAAS) Agreement

Also at the April 20th meeting, the Board signed the grant agreement for the E911 RapidDeploy grant. This \$63,960 grant is part of the tri-county rural grant for five years of software licensing that will interface the newly updated mapping data with the E911 system at the Sheriff's Department. The RapidDeploy system will combine mapping and data analytics with cloud-based software. This grant will fund the replacement of the existing GEOCOMM software. RapidDeploy is the sole-source provider and the Board's approval of the attached SAAS agreement is requested.

**Board action to approve the chairman's signature on the attached RapidDeploy Software-as-a-Service Agreement.**

6.BOARD ACTION: Acceptance of Annual Edward Byrne Memorial Justice Assistance Grant (JAG)

Each year, the Sheriff's Department applies for funding through the Edward Byrne Memorial Justice Assistance Grant Program. The 2021 value of the grant is \$34,832 and provides funding for certain law enforcement activities and personnel.

**Board action to authorize the chairman to sign the Acceptance of Federal Funding Assistance for the Sheriff's JAG grant.**

7.Board Information: CORRECTION Preliminary Estimate of Taxable Value Percentage Increase

At your last meeting, I incorrectly reported the percentage increase in the 2020 to 2021 taxable value. The values were reported correctly, however the percentage increase as reported at 13.81% was the two-year increase in taxable value (from 2019 values), not the one year rate of increase from 2020 to 2021 taxable value which is 7.92%. It is still the highest rate of appreciation as seen by Franklin County since the crash of the housing market almost fifteen years ago but not a double digit one-year increase in taxable value that was previously reported. I would also like to make the public aware that this reported number is an increase in the overall taxable value of property for Franklin County – not an increase in the tax rate.

**County Coordinator – Michael Morón – Report**

V. Report

**Action Items:**

1.P&Z/BOA: At your May 18th meeting I was directed to create an advertisement to encourage volunteers to serve on the County's Planning & Zoning Commission, Advisory Board of Adjustment, and Weems Board of Directors. Mrs. Cortni Bankston, Zoning Administrator, created the advertisement, uploaded to the County's website and sent it to WOYS and The Times to run as public service announcements. For better exposure, I directed Mrs. Bankston to purchase an advertisement package from WOYS for the Planning and Zoning Commission and Board of Adjustment vacant seats.

*Board action to ratify the purchase of the advertisement package from WOYS.*



2. District 1 P&Z: Prior to the start of the advertisements for the vacant Planning & Zoning vacant seats, Commissioner Jones informed me that he has a candidate, Mr. James Morris, for District 1's Planning & Zoning vacant seat. Mr. Morris is the current St. George Island Civic Club president and is eager to serve on the Planning & Zoning Commission. If approved, the advertisement will be updated to reflect the current vacant seats.

*Board action to appoint Mr. Jim Morris to the Planning & Zoning District 1 seat.*

3. Weems BOD: I informed Mr. David Walker, Weems CEO, of the Boards plan to recruit volunteers to serve on vacant P&Z and BOA seats. Mr. Walker stated that he would do the same to fill vacant Weems Board of Directors seats. Before advertising, I suggested that there is a discussion on moving Mr. Duffie Harrison, the current Board Chairman, from the At-Large seat that he currently occupies to District 5 seat on the Board. That would allow Mr. Walker to advertise for an At-Large seat in addition to any other vacant seat.

*Board action to authorize the change for Mr. Duffie Harrison from the At-Large to the District 5 seat.*

4. Road Paving Change Orders: The following are updates and change orders to the paving project.

District 1: The Board, at the May 4th meeting, approved a \$63,180 change order for asphalt and striping on sections of 5th, 6th, and 7th streets on St. George Island. Chairman Jones would like to void that change order and replace it with a \$192,050 change order to pave Power Drive and Smith Street in Eastpoint.

District 2: Commissioner Boldt submitted Jeff Sanders Road and Enabob Street for work, however more specific information is required before Roberts and Roberts can provide a quote.

District 3: Roberts and Roberts should be finalizing paving the Chapman parking lot and the eastern end of MLK Jr. Street (road to the fish cleaning table). Parking striping was not included in the original quote for the Chapman parking lot, should staff request a quote for striping?

District 4: During the May 4th meeting a portion of Bluff Road was approved for asphalt overlay and striping. After the overlay was completed, a soft spot was found at that location. Upon further investigation, it has been determined that a washout of the soil around the box culvert and has caused undermining of that road section. Roberts and Roberts have submitted a \$20,000 quote to replace the fill and repair that section. There is a possibility that once the work starts, there might be more damage that what has been estimated and additional repairs will be required.

District 5: The County is waiting for engineering and survey information before proceeding with repairs to Ryan Drive. Commissioner Ward requested quotes to stripe (paint) a portion of Frank McKamey, a portion Lighthouse Road, and Beacon Street. That total quote is \$4,510. The Commissioner also requested a quote to stripe (paint) C.C. Land Road, 10th Street, 7th Street, 6th Street, and Brian Street. The total cost to stripe these streets are \$13,755.00.

*Board action to approve the \$192,050 change order for District 1, request a quote for parking striping for the Chapman Building parking lot in District 3, the \$20,000 change order for the repairs on Bluff Road in District 4, and the \$4,510 and \$13,755 striping change orders for District 5. All change orders will be paid from that district's paving funds.*

5. Interim Airport Manager: At your last meeting, the Board appointed Mr. Ted Mosteller as the Interim Airport Manager until September 30th when a permanent candidate, to replace the vacancy left by Mr. Jason Puckett's resignation, should be in place. The Board directed Attorney Shuler to prepare a contract to include compensation for Mr. Mosteller during his tenure. Mr. Shuler and I discussed this matter and since Mr. Mosteller's role as the Interim Airport Manager is short, we recommend the Board authorize these few directives for Mr. Mosteller instead of a contract. The first would be, as Mr. Mosteller did this morning, all actions in his role must be approved by the Board, including but not limited to amending the airport layout plan, entering into contracts or leases, or applying for any grants. Next, Mr. Mosteller is not authorized to charge on any County accounts or encumber any charges for the County without Board or staff approval. As suggested by Commissioner Lockley, Mr. Mosteller will be paid \$1500 per month until September 30th. As it relates to creating a scope of work and monthly fee for a permanent airport manager, I recommend a committee made up of Mr. Mosteller, Mr. Andrew Hartman of Centric Aviation, and Mrs. Erin Griffith. I believe with Mr. Mosteller's past knowledge of the County's Airport, Mr. Hartman's experience of dealing with multiple airports of different sizes and those airport managers, and Mrs. Griffith financial insight relating to the airport's budget and grants, a draft comprehensive scope of work and monthly fee would be available to the Board for review and discussion before the start of budget workshops in July.

*Board action to approve the directives stated above for Mr. Mosteller as Interim Airport Manager, the \$1500 monthly fee that will terminate along with Mr. Mosteller's role as Interim Manager on September 30, 2021, and the creation of the committee with the stated members for the purpose of creating a scope of work and monthly fee for a permanent Airport Manager.*

6. Board Committee Assignment Change: Commissioner Jones asked if any other Commissioner would be interested in serving on the Apalachicola Bay System Initiative (ABSI) to reduce some of his meeting load. Since Commissioner Bold serves on Small County Coalition that only meets during conferences, I asked both Commissioners if they would consider switching committees, and they agreed.

*Board action to authorize the change the would assign Commissioner Boldt to ABSI and Chairman Jones to Small County Coalition.*

7. Community Action Request: The rehabilitation project at 579 Ridge Road is almost complete but there were a few issues with the project. Those issues have been resolved, but there is a small change order that requires Board action. There is a damaged joist, that was not included in the initial estimate, that will cost \$750 to repair. Community Action is managing this project; therefore, the repair will be paid from the donated funds.

*Board action to approve the \$750 change order for the repairs to 579 Ridge Road.*

8. SHIP Disbursement Check: The Clerk's Finance office received a pay request from the SHIP Administrator for a contractor's final payment. However, the homeowner hasn't signed the Certification of Final Inspection as yet, but is expected to do so before your next meeting on July 6th which is three weeks from today. With that in mind, would the Board consider authorizing the Clerk's Finance Office to do a special check run contingent upon the receipt of the completed Certification of Final Inspection.

*Board action to authorize the special check run.*

9. Timber Island Road Ad: In order to expedite the timeline for the Timber Island Road widening and resurfacing project, Mr. Curenton sent the advertisement for construction bids

to the newspaper over a week ago. It ran last Thursday and is also on the County's website and Demand Star. By doing this, the Board can open bids at the next meeting instead of in August.

*Board action to ratify advertising the Timber Island Road widening and resurfacing project.*

10.Ethics Training 2020 Letter: I was informed by the Florida Association of Counties that the ethics class held on Saturday, May 15th will be credited for 2021 not 2020. Would the Board consider authorizing the Chairman to sign a letter stating that the Board tried on numerous occasions, during 2020, to schedule an ethics class but because of COVID was not able to. This letter would accompany any reports you are asked if your 2020 ethics training was completed.

*Board action to authorize the letter and the Chairman's signature.*

11.CDBG Close Out Letter: Last week Mrs. Deborah Belcher, CDBG Administrator, submitted the CDBG close out documents. The document reports included the original \$700,000 grant amount plus the Eastpoint Wildfire additional funds. The document package was due yesterday so I asked the Chairman to sign the necessary forms last week to get them to Mrs. Belcher in time to meet yesterday's deadline.

*Board action to ratify the Chairman's signature on the CDBG grant close out documents.*

### **Informational Items**

12 Building Official Date Correction: At your May 18th meeting I informed the Board that Mr. Steve Paterson received his Provisional Building Official license. I stated that Mr. Paterson would assume the role and receive a pay raise as the County Building Official effective May 15th, but in my report, I mistakenly typed March 15th. For the record, Mr. Paterson assumed the responsibility as the County's Building Official along with the new salary effective May 15th.

13.CareerSource Training: Mrs. Kim Bodine, CareerSource Executive Director, informed me that at least one board member and staff from each county is required to participate in training that provides an orientation to local workforce boards and the various roles and responsibilities of each partner. This training can be done online. Let me know if you are interested in registering for this training.

14.Health Department HIV Testing Event: The Florida Department of Health will be hosting a HIV testing day event on Monday, June 28th on St. George Island. This event will be on the empty lot next to the main beach parking lot from 10:00 am to 2:00pm. A flyer is attached to my report.

### **County Attorney - Michael Shuler - Report**

W. Report

### **Commissioners' Comments**

### **Adjournment**

*In accordance with Section 286.0105, Florida Statutes, any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.*